

**Proposed Decision to be taken by the  
Portfolio Holder for Children and Schools  
on or after 23 August 2013**

**Proposal to Increase the Published Admission Number at  
Coten End Primary School, Warwick**

**Outcome of Statutory Consultation**

**Recommendation**

That the Portfolio Holder for Children and Schools approves the expansion of Coten End Primary School, as detailed in the report.

**1.0 Introduction**

- 1.1 On 21 December 2012, the Cabinet Portfolio Holder for Children and Schools agreed to the Strategic Director of People Group undertake formal consultation with stakeholders on proposals to expand Coten End Primary School from 60 to 90 places per year group, with effect from September 2014 admissions. Formal consultations with stakeholders took place between 7 January and 15 February 2013.
- 1.2 At a meeting on 18 April 2013, Cabinet agreed to publish statutory consultation notices on the proposal to expand Coten End Primary School.

**2.0 Statutory**

- 2.1 Statutory notices were published on 6 June 2013 and the representation period finished on 4 July 2013. A copy of the statutory information for the expansion of Coten End Primary School is attached at **Appendix A** to this report. No objections were submitted to the proposals.
- 2.2 Under the School Organisation regulations, as there have been no objections to the proposal the matter can be determined by the County Council as the 'Decision Maker' up to the period of two months following the completion of statutory notices, which expires on 4 September 2013. If the County Council does not make a determination within this period, then the proposals must be referred to the adjudicator.

### 3.0 Confirmation of Decision

3.1 The Portfolio Holder for Children and Schools is now asked to consider approving the proposal to expand Coten End Primary School with effect from 1 September 2014.

3.2 Equality issues will be considered as part of the on-going process.

### 4.0 Finance

4.1 An initial allocation of Capital funding of £2.8m for this proposal was approved by members as part of the People Group, Schools Capital Programme 2012-2013. The estimated cost of this proposal remains unchanged.

4.2 It should be noted that on 18 April 2013, Cabinet approved the allocation of an additional £100,000 from the Learning and Achievement (Schools) Capital Programme for the provision of temporary accommodation to enable Coten End to admit additional children in September 2013.

### Supporting Papers

- Portfolio Holder Report – 21<sup>st</sup> December 2012
- Cabinet Report – 18<sup>th</sup> April 2013
- Formal Consultation Paper

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## PROPOSALS FOR PRESCRIBED ALTERATIONS OTHER THAN FOUNDATION PROPOSALS: Information to be included in a complete proposal

### **Extract of Part 1 of Schedule 3 and Part 1 of Schedule 5 to The School Organisation (Prescribed Alterations to Maintained Schools) (England) Regulations 2007 (as amended):**

#### **In respect of a Governing Body Proposal: School and governing body's details**

1. The name, address and category of the school for which the governing body are publishing the proposals.

N/A – Local Authority proposal

#### **In respect of an LEA Proposal: School and local education authority details**

1. The name, address and category of the school.

Warwickshire County Council

People Group

Learning and Achievement

Saltisford Office Park

Ansell Way

Warwick

CV34 4UL

Coten End Primary School

Coten End

Warwick

Warwickshire

CV34 4NP

Community School

#### **Implementation and any proposed stages for implementation**

2. The date on which the proposals are planned to be implemented, and if they are to be implemented in stages, a description of what is planned for each stage, and the number of stages intended and the dates of each stage.

Increase in the published admission number from 60 to 90 at reception from September 2014 admissions.

The increased PAN will then feed through the school one year group at a time.

### Objections and comments

3. A statement explaining the procedure for making representations, including —
- (a) the date prescribed in accordance with paragraph 29 of Schedule 3 (GB proposals)/Schedule 5 (LA proposals) of The School Organisation (Prescribed Alterations to Maintained Schools) (England) Regulations 2007 (as amended), by which objections or comments should be sent to the local education authority; and
  - (b) the address of the authority to which objections or comments should be sent.

A Statutory Notice, comprising an extract from these Proposals, will be published by the Local Authority, allowing comments or objections to be made within a period of four weeks from the date of publication. The Statutory Notice will state that comments or objections are to be sent to

Warwickshire County Council  
People Group  
Access and Organisation (Ref JAN)  
Learning and Achievement  
Saltisford Office Park  
Ansell Way  
Warwick  
CV34 4UL

### Alteration description

4. A description of the proposed alteration and in the case of special school proposals, a description of the current special needs provision.

The proposal is to increase the Published Admission Number and to build at the school to support the additional numbers.

The proposal will require the provision of additional classroom spaces through the building of an extension. In addition there might need to be internal modifications.

### School capacity

- 5.—(1) Where the alteration is an alteration falling within any of paragraphs 1 to 4, 8, 9 and 12-14 of Schedule 2 (GB proposals)/paragraphs 1-4, 7, 8, 18, 19 and 21 of Schedule 4 (LA proposals) to The School Organisation (Prescribed Alterations to Maintained Schools) (England) Regulations 2007 (as amended), the proposals must also include —

- (a) details of the current capacity of the school and, where the proposals will alter the capacity of the school, the proposed capacity of the school after the alteration;

The current capacity is 420. The prescribed alteration would see the capacity increase to 630.

- (b) details of the current number of pupils admitted to the school in each relevant age group, and where this number is to change, the proposed number of pupils to be admitted in each relevant age group in the first school year in which the proposals will have been implemented;

The current PAN is 60 with up to 60 children being admitted in each year group. The proposal is to increase the school from 2 forms of entry to 3 forms of entry and a PAN of 90. In September 2014 we would look to see up to 90 children admitted into reception. The increased PAN will then feed through the school year on year with up to 90 being taken in to reception each September thereafter.

- (c) where it is intended that proposals should be implemented in stages, the number of pupils to be admitted to the school in the first school year in which each stage will have been implemented;

With effect from September 2014 admissions, the PAN will be 90 at reception. The PAN in other year groups for September 2014 will remain at 60. The increased PAN will then apply for reception feeding through the school one year group at a time.

- (d) where the number of pupils in any relevant age group is lower than the indicated admission number for that relevant age group a statement to this effect and details of the indicated admission number in question.

Current pupil numbers show that the school has been at or over capacity in all year groups for some considerable time. The school was judged to be outstanding by Ofsted in 2012 and this has increased the popularity further.

There is currently a significant demand for reception places in Warwick as a result of an increase in the birth rate locally and on-going housing development.

(2) Where the alteration is an alteration falling within any of paragraphs 1, 2, 9, 12 and 13 of Schedule 2 (GB proposals) /paragraphs 1, 2, 8, 18 and 19 of Schedule 4 (LA proposals) to The School Organisation (Prescribed Alterations to Maintained Schools) (England) Regulations 2007 (as amended), a statement of the number of pupils at the school at the time of the publication of the proposals.

Number on roll

R	1	2	3	4	5	6	Total
60	59	60	63	64	64	64	434

## Implementation

6. Where the proposals relate to a foundation or voluntary controlled school a statement as to whether the proposals are to be implemented by the local education authority or by the governing body, and, if the proposals are to be implemented by both, a statement as to the extent to which they are to be implemented by each body.

Not applicable.

## Additional Site

7.— (1) A statement as to whether any new or additional site will be required if proposals are implemented and if so the location of the site if the school is to occupy a split site.

Not applicable – additional accommodation will be provided on the existing site.

(2) Where proposals relate to a foundation or voluntary school a statement as to who will provide any additional site required, together with details of the tenure (freehold or leasehold) on which the site of the school will be held, and if the site is to be held on a lease, details of the proposed lease.

Not applicable.

## Changes in boarding arrangements

8.—(1) Where the proposals are for the introduction or removal of boarding provision, or the alteration of existing boarding provision such as is mentioned in paragraph 8 or 21 of Schedule 2 (GB proposals)/7 or 14 of Schedule 4 to The School Organisation (Prescribed Alterations to Maintained Schools) (England) Regulations 2007 (as amended) —

- (a) the number of pupils for whom it is intended that boarding provision will be made if the proposals are approved;

Not applicable.

- (b) the arrangements for safeguarding the welfare of children at the school;

Not applicable.

- (c) the current number of pupils for whom boarding provision can be made and a description of the boarding provision; and

Not applicable.

- (d) except where the proposals are to introduce boarding provision, a description of the existing boarding provision.

Not applicable.

(2) Where the proposals are for the removal of boarding provisions or an alteration to reduce boarding provision such as is mentioned in paragraph 8 or 21 of Schedule 2 (GB proposals)/7 or 14 of Schedule 4 (LA proposals) to The School Organisation (Prescribed Alterations to Maintained Schools) (England) Regulations 2007 (as amended) —

- (a) the number of pupils for whom boarding provision will be removed if the proposals are approved; and

Not applicable.

- (b) a statement as to the use to which the former boarding accommodation will be put if the proposals are approved.

Not applicable.

### Transfer to new site

9. Where the proposals are to transfer a school to a new site the following information—

- (a) the location of the proposed site (including details of whether the school is to occupy a single or split site), and including where appropriate the postal address;

Not applicable.

- (b) the distance between the proposed and current site;

Not applicable.

- (c) the reason for the choice of proposed site;

Not applicable.

- (d) the accessibility of the proposed site or sites;

Not applicable.

- (e) the proposed arrangements for transport of pupils to the school on its new site; and

Not applicable.

- (f) a statement about other sustainable transport alternatives where pupils are not using transport provided, and how car use in the school area will be discouraged.

Not applicable.

### Objectives

10. The objectives of the proposals.

To provide additional spaces from reception through Key Stages 1 and 2 to ensure that the County Council is able to fulfil its statutory duty to provide sufficient school places.

## Consultation

11. Evidence of the consultation before the proposals were published including—

- (a) a list of persons who were consulted;
- (b) minutes of all public consultation meetings;
- (c) the views of the persons consulted;
- (d) a statement to the effect that all applicable statutory requirements in relation to the proposals to consult were complied with; and
- (e) copies of all consultation documents and a statement on how these documents were made available.

Formal consultation took place between 7 January and 15 February 2013.

Consultation documents were produced and sent to;

- Parents of current and prospective pupils at the school
- Staff and Governors
- County and District Councillors
- Chief Executive and Planning Officer at Warwick District Council
- The Diocesan Bodies
- Local Member of Parliament
- All neighbouring schools
- The Admissions Forum
- Teaching and Non-teaching union representatives.

In addition copies of the consultation document were made available in the local library.

Although it wasn't considered appropriate to hold a public consultation meeting with regard to this proposal, all applicable statutory requirements in relation to the proposals to consult were complied with.

In addition to a copy of the consultation document there is also a copy of the report to the Warwickshire Cabinet. This report gives details of the response to the formal consultation process. A copy of the draft minutes authorising the publication of statutory notices is attached.

## Project costs

12. A statement of the estimated total capital cost of the proposals and the breakdown of the costs that are to be met by the governing body, the local education authority, and any other party.

The estimated cost of the expansion is £2.8m. The costs will be met from the Warwickshire Schools Capital Programme.



13. A copy of confirmation from the Secretary of State, local education authority and the Learning and Skills Council for England (as the case may be) that funds will be made available (including costs to cover any necessary site purchase).

Not applicable

### Age range

14. Where the proposals relate to a change in age range, the current age range for the school.

Not applicable

### Early years provision

15. Where the proposals are to alter the lower age limit of a mainstream school so that it provides for pupils aged between 2 and 5—

- (a) details of the early years provision, including the number of full-time and part-time pupils, the number and length of sessions in each week, and the services for disabled children that will be offered;

Not applicable

- (b) how the school will integrate the early years provision with childcare services and how the proposals are consistent with the integration of early years provision for childcare;

Not applicable

- (c) evidence of parental demand for additional provision of early years provision;

Not applicable

- (d) assessment of capacity, quality and sustainability of provision in schools and in establishments other than schools who deliver the Early Years Foundation Stage within 3 miles of the school; and

Not applicable

- (e) reasons why such schools and establishments who have spare capacity cannot make provision for any forecast increase in the number of such provision.

Not applicable

### Changes to sixth form provision

16. (a) Where the proposals are to alter the upper age limit of the school so that the school provides sixth form education or additional sixth form education, a statement of how the proposals will—

- (i) improve the educational or training achievements;
- (ii) increase participation in education or training; and

- (iii) expand the range of educational or training opportunities for 16-19 year olds in the area;

Not applicable

- (b) A statement as to how the new places will fit within the 16-19 organisation in an area;

Not applicable

- (c) Evidence —

- (i) of the local collaboration in drawing up the proposals; and  
(ii) that the proposals are likely to lead to higher standards and better progression at the school;

Not applicable

- (d) The proposed number of sixth form places to be provided.

Not applicable

17. Where the proposals are to alter the upper age limit of the school so that the school ceases to provide sixth form education, a statement of the effect on the supply of 16-19 places in the area.

Not applicable

### Special educational needs

18. Where the proposals are to establish or change provision for special educational needs—

- (a) a description of the proposed types of learning difficulties in respect of which education will be provided and, where provision for special educational needs already exists, the current type of provision;

Not applicable

- (b) any additional specialist features will be provided;

Not applicable

- (c) the proposed numbers of pupils for which the provision is to be made;

Not applicable

- (d) details of how the provision will be funded;

Not applicable

- (e) a statement as to whether the education will be provided for children with special educational needs who are not registered pupils at the school to which the proposals relate;

Not applicable

- (f) a statement as to whether the expenses of the provision will be met from the school's delegated budget;

Not applicable

- (g) the location of the provision if it is not to be established on the existing site of the school;

Not applicable

- (h) where the provision will replace existing educational provision for children with special educational needs, a statement as to how the local education authority believes that the new provision is likely to lead to improvement in the standard, quality and range of the educational provision for such children; and

Not applicable

- (i) the number of places reserved for children with special educational needs, and where this number is to change, the proposed number of such places.

Not applicable

**19. Where the proposals are to discontinue provision for special educational needs—**

- (a) details of alternative provision for pupils for whom the provision is currently made;

Not applicable

- (b) details of the number of pupils for whom provision is made that is recognised by the local education authority as reserved for children with special educational needs during each of the 4 school years preceding the current school year;

Not applicable

- (c) details of provision made outside the area of the local education authority for pupils whose needs will not be able to be met in the area of the authority as a result of the discontinuance of the provision; and

Not applicable

- (d) a statement as to how the proposer believes that the proposals are likely to lead to improvement in the standard, quality and range of the educational provision for such children.

Not applicable

**20.** Where the proposals will lead to alternative provision for children with special educational needs, as a result of the establishment, alteration or discontinuance of existing provision, the specific educational benefits that will flow from the proposals in terms of—

- (a) improved access to education and associated services including the curriculum, wider school activities, facilities and equipment with reference to the local education authority's Accessibility Strategy;
- (b) improved access to specialist staff, both educational and other professionals, including any external support and outreach services;
- (c) improved access to suitable accommodation; and
- (d) improved supply of suitable places.

Not applicable

### **Sex of pupils**

**21.** Where the proposals are to make an alteration to provide that a school which was an establishment which admitted pupils of one sex only becomes an establishment which admits pupils of both sexes—

- (a) details of the likely effect which the alteration will have on the balance of the provision of single sex-education in the area;

Not applicable

- (b) evidence of local demand for single-sex education; and

Not applicable

- (c) details of any transitional period which the body making the proposals wishes specified in a transitional exemption order (within the meaning of section 27 of the Sex Discrimination Act 1975).

Not applicable

**22.** Where the proposals are to make an alteration to a school to provide that a school which was an establishment which admitted pupils of both sexes becomes an establishment which admits pupils of one sex only—

- (a) details of the likely effect which the alteration will have on the balance of the provision of single-sex education in the area; and

Not applicable

- (b) evidence of local demand for single-sex education.

Not applicable

## Extended services

**23.** If the proposed alterations affect the provision of the school's extended services, details of the current extended services the school is offering and details of any proposed change as a result of the alterations.

Extended services provision will continue to be offered at the school.

## Need or demand for additional places

**24.** If the proposals involve adding places—

- (a) a statement and supporting evidence of the need or demand for the particular places in the area;

The rise in the birth rate has already had a significant impact on some parts of the county.

Warwick has been subject to development over recent years and this looks set to continue. There is already significant pressure on primary school places in the area and the Governors of Coten End Primary School are keen to expand to enable them to help satisfy the demand for places at their school.

Numbers in the area are forecast to rise and if we do nothing there is likely to be insufficient places in reception from September 2014 admissions.

- (b) where the school has a religious character, a statement and supporting evidence of the demand in the area for education in accordance with the tenets of the religion or religious denomination;

Not applicable

- (c) where the school adheres to a particular philosophy, evidence of the demand for education in accordance with the philosophy in question and any associated change to the admission arrangements for the school.

Not applicable

**25.** If the proposals involve removing places—

- (a) a statement and supporting evidence of the reasons for the removal, including an assessment of the impact on parental choice; and

Not applicable

- (b) a statement on the local capacity to accommodate displaced pupils.

Not applicable.

## Expansion of successful and popular schools

**25A.** (1) Proposals must include a statement of whether the proposer considers that the presumption for the expansion of successful and popular schools should apply, and where the governing body consider the presumption applies, evidence to support this.

(2) Sub-paragraph (1) applies to expansion proposals in respect of primary and secondary schools, (except for grammar schools), i.e. falling within:

(a) (for proposals published by the governing body) paragraph 1 of Part 1 to Schedule 2 or paragraph 12 of Part 2 to Schedule 2;

(b) (for proposals published by the LA) paragraph 1 of Part 1 to Schedule 4 or 18 of Part 4 to Schedule 4

of the School Organisation (Prescribed Alterations to Maintained Schools) (England) Regulations 2007 (as amended).

The school was last inspected by Ofsted in 2012 when it was judged to be outstanding. The school is consistently over-subscribed and is well respected by parents.

This proposal will support the Local Authority in its statutory duty to ensure a sufficiency of school places and will be done through the expansion of a popular school.